

## Commercial Business Permit

**Permit Number:** [Unique Permit Number]

**Date of Issue:** [Date]

**Expiration Date:** [One Year from Issue Date]

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### Business Information

- **Business Name:** \_\_\_\_\_
- **Business Address:** \_\_\_\_\_
- **Phone Number:** \_\_\_\_\_
- **Email Address:** \_\_\_\_\_
- **Owner/Applicant Name:** \_\_\_\_\_
- **Type of Business:** \_\_\_\_\_  
*[i.e. Retail, Restaurant, Service, etc.]*

### Permit Details

- **Permit Fee:**  
The fee for this commercial business permit is \$250 plus \$0.10 per square foot of the business premises. *[This fee must be paid at the time of permit issuance.]*
- **Zoning Compliance:**  
The business must comply with all applicable zoning regulations as per the Village of South Roxana zoning ordinances.
- **Building Code Compliance:**  
The business premises must adhere to all relevant building codes, including fire safety, accessibility, and structural integrity.
- **Health and Safety Inspections:**  
The business is subject to health and safety inspections. Compliance with health department regulations is mandatory.
- **Signage Regulations:**  
Any signage must comply with the Village's sign ordinance. A separate permit may be required for signage.

**Operating Hours:** [Specify permitted operating hours or state "As per Village Ordinance."]

**Parking Requirements:** [Outline any specific parking requirements or state "As per Village Ordinance."]

**Terms and Conditions**

1. The permit is valid for one year from the date of issuance and must be renewed annually.
2. The business must adhere to all local, state, and federal laws.
3. Any changes to the business structure, ownership, or operation must be reported to the Village Clerk's office.
4. The permit may be revoked if the business is found to be in violation of any Village ordinances.
5. The permit is non-transferable.

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**Approval and Signature**

This permit is issued upon approval of the Village of South Roxana and is subject to compliance with all applicable ordinances and regulations.

**Village Clerk:**

Casey Hartley

[Signature] \_\_\_\_\_

Date: \_\_\_\_\_

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**Business Owner/Applicant:**

[Owner's Full Name] \_\_\_\_\_

[Signature] \_\_\_\_\_

Date: [Date]\_\_\_\_\_

