**South Roxana Village Hall**

**Meeting Minutes**

**May 6th,2025 at 7pm**

The May 6th, 2025, board meeting was called to order by Mayor Callahan at 7pm.

In attendance were Margaret Manley, Terrah Bevolo, Terry Chester, Anna Broadfoot, Greg Adams, Tammy Adams, Mayor TJ Callahan and Chief Bob Coles.

Shaunna Mouser is a property owner off of Wagon Wheel Road and wants to sell her property to a Solar company. She wants the board to approve her request to rezone the property to sell it. She has been in contact with Bob Coles and will be filling out the applications needed to move forward.

Terrah Bevolo made a motion to approve minutes from the April 2nd, 2025, Board Meeting. Margaret Manley seconded the motion. Anna Broadfoot abstained. A roll call vote was taken with a 5-0 result. Motion carried.

Tammy Adams made a motion to approve the Bills from March 29th, 2025, to April 30th, 2025. Terrah Bevolo seconded the motion. Anna Broadfoot questioned the bill from Robert Mayernik. Bob Coles said it was for the Police Department to purchase a new gun. A roll call vote was taken with a 6-0 result. Motion carried.

Terrah Bevolo made a motion to approve the Deposits from March 29th, 2025, to April 30th, 2025. Margaret Manley seconded the motion. A roll call vote was taken with a 6-0 result. Motion carried.

Margaret Manley wanted to thank the residents for their support and giving her the opportunity to serve on the board for many years. She will still attend the board meetings as normal.

Terrah Bevolo made a motion to adjourn Sine Die at 7:05pm. Terry Chester seconded the motion. A roll call vote was taken with a 6-0 result. Meeting adjourned.

The Board Meeting with the Newly Elected Officials was called to order by Mayor Callahan at 7:06pm.

In attendance were Ward Wood, Terrah Bevolo, Terry Chester, Anna Broadfoot, Greg Adams, Tammy Adams, Mayor TJ Callahan and Chief Bob Coles.

Village Clerk, Casey Hartley, swore in the newly elected officials. TJ Callahan for the 2025-2029 term for Mayor. Ward Wood, Terrah Bevolo and Terry Chester for the 2025-2029 term for Trustee and Tammy Adams for the 2025-2027 two-year unexpired term for Trustee.

Terry Chester read aloud, a letter of commendation that was given to Chief Bob Coles and Lieutenant Brian Doyle, from the Wood River Police Department for their assistance and leadership in resolving a dangerous police chase.

Terry Chester made a motion to approve **Resolution No. 25-05** the Mayor’s appointments of Bob Coles as Chief of Police and Village Administrator and Casey Hartley as Village Clerk for four-year terms. Greg Adams seconded the motion. A roll call vote was taken with a 6-0 result. Motion carried.

Mayor,TJ Callahan, swore in Bob Coles as Police Chief and Village Administrator and Casey Hartley as Village Clerk for four-year terms.

Terrah Bevolo made a motion to approve the mayor and administrator hiring two summer workers at $18 per hour. Greg Adams seconded the motion. A roll call vote was taken with a 6-0 result. Motion carried.

Tammy Adams made a motion to approve a payment of $200 to Julie Masinelli for Janitorial services at the Senior Center. Anna Broadfoot seconded the motion. A roll call vote was taken with a 6-0 result. Motion carried.

Terry Chester made a motion to approve **Resolution 25-06** Awarding The 2025 MFT Cold and Hot Mix Material Contract and Authorizing the Mayor and Village Clerk to Execute Required Documents. Greg Adams seconded the motion. A roll call vote was taken with a 6-0 result. Motion carried.

Greg Adams made a motion to approve **Resolution No. 25-07** The Selection of Corporate Counsel for The Village of South Roxana, Illinois-Jeff Ezra and Erin Kennedy of Byron, Carlson, Petri & Kalb, LLC as the Village Attorney.Terrah Bevolo seconded the motion. A roll call vote was taken with a 5-1 result. Anna Broadfoot opposed. Motion carried.

Greg Adams made a motion to approve **Resolution No. 25-08** Accepting the Low Bid from CSR Construction for Herbert and Park Street Paving Project. Terry Chester seconded the motion. A roll call vote was taken with a 6-0 result. Motion carried.

Terrah Bevolo made a motion to approve **Ordinance No. 25-05** Establishing the Business District, Commercial Property Standards, Tif District Regulations, And Fire Code Adoption for The Village of South Roxana, Illinois. Tammy Adams seconded the motion. A roll call vote was taken with a 6-0 result. Motion carried.

Greg Adams made a motion to approve **Ordinance No. 25-06** Establishing the Authority for Elected and Appointed Officials of The Village of South Roxana, Illinois. Tammy Adams seconded the motion. A roll call vote was taken with a 6-0 result. Motion carried.

Greg Adams made a motion to approve **Ordinance No. 25-07** Prohibiting Nepotism in Village Employment by Elected Officials. Terry Chester seconded the motion. A roll call vote was taken with a 5-1 result. Ward “Scott” Wood opposed. Motion carried.

Terry Chester made a motion to approve **Ordinance No. 25-08** Adopting the NFPA 101: Life Safety Code (2015 Edition) For the Village of South Roxana, Illinois. Greg Adams seconded the motion. A roll call vote was taken with a 5-1 result. Ward “Scott” Wood opposed. Motion carried.

Terrah Bevolo made a motion to approve **Ordinance No. 25-09** Adopting the Ethical and Behavior Standards of Conduct for Elected and Appointed Officials of The Village of South Roxana, Illinois. Greg Adams seconded the motion. Anna Broadfoot made a motion to table the ordinance. No second was given. Motion died. A roll call vote was taken with a 4-2 result. Anna Broadfoot and Ward “Scott” Wood opposed. Motion carried.

Terry Chester made a motion to approve **Ordinance No. 25-10** Establishing Fees for Special Events Requiring Police and Public Works Services. Greg Adams seconded the motion. A roll call vote was taken with a 4-2 result. Anna Braodfoot and Ward “Scott” Wood opposed. Motion carried.

Terrah Bevolo made a motion to approve **Ordinance No. 25-11** Amending Chapter 110 Of the Village of South Roxana Code of Ordinances Regarding Solicitor Permits and Enforcement. Tammy Adams seconded the motion. A roll call vote was taken with a 4-2 result. Anna Braodfoot and Ward “Scott” Wood opposed. Motion carried.

Terrah Bevolo made a motion to approve **Ordinance No. 25-12** Adopting and Establishing Annual Tax Levies for The Village of South Roxana, Madison County, Illinois, For the Year 2025. Greg Adams seconded the motion. A roll call vote was taken with a 5-1 result. Ward “Scott” Wood opposed. Motion carried.

Greg Adams made a motion to approve **Ordinance 25-13** Temporary Signs for Commercial Property. Terry Chester seconded the motion. A roll call vote was taken with a 4-2 result. Anna Broadfoot and Ward “Scott” Wood opposed. Motion carried.

Anna Broadfoot made a motion to approve **Ordinance No. 25-14** Making Annual Appropriation for the Fiscal Year Beginning May 1, 2025, And Ending April 30, 2026, For the Village of South Roxana, Madison County, Illinois. Ward “Scott” Wood seconded the motion. A roll call vote was taken with a 5-1 result. Ward “Scott” Wood opposed. Motion carried.

Greg Adams made a motion to approve **Ordinance No. 25-15** Establishing Village Administrator of the Village of South Roxana. Tammy Adams seconded the motion. A roll call vote was taken with a 4-2 result. Anna Broadfoot and Ward “Scott” Wood opposed. Motion carried.

Bob Coles wanted to add on to amending the ordinance regarding Solicitor Permits. There will be a “No Knock” list that will be implemented into our process and for anyone that would like to be added, contact the Village Clerk. Also, Prom was this past weekend during the bad weather and Casey and I were thinking about using the Senior Center as a place for kids to take pictures inside. We can purchase some nice backdrops and open the space up to kids in the community.

Ward “Scott” Wood thinks that the alleyways in the Village should be sold back to the property owners.

Terrah Bevolo shared some dates that the Rec Committee will be hosting village events.

* April 29th - Volunteer at the “Touch A Truck” Event at the School
* May 7th – Volunteer at the “Fun Fair” Event at the School
* July 30th – South Roxana Village Pool Party
* Sept. 13th – Community Yard Sale
* Oct. 21st – Halloween Parade (TENATIVE DATE)

The Rec Committee is working on a calendar of events to be held at the Senior Center.

Terry Chester knows that the Village has some drainage issues and if the ditches and culverts were kept clean it would help.

Mayor TJ Callahan would like to put together a community program for elderly residents and residents in need, where they are able to call into Village Hall and give information on what is needed. He loves that High School students are reaching out for community service hours but mowing is not one of the options due to insurance purposes.

Greg Adams wanted to piggyback on what Terry had mentioned. The village does have drainage issues but if all residents worked together to keep the leaves out of the ditches it would help out. Residents can burn in the Village from April to September so please do your part.

Anna Broadfoot made a motion to adjourn the board meeting at 7:50pm. Terrah Bevolo seconded the motion. Meeting adjourned.